



**2015-2016**

# Head Start & Early Head Start Annual Report



**Rony Adams**  
*Early Learning Division Director*

**Evelyn Friedman**  
*GLCAC, Inc. Executive Director*

**Ana Luna**  
*GLCAC, Inc. Board of Directors President*



# NURTURING THE CURIOUS MIND

## HEAD START & EARLY HEAD START 2015-2016

### MISSION STATEMENT

GLCAC, Inc. Head Start's mission is to serve low income, high need, high risk children and families in Greater Lawrence through high quality services. Using a case management approach, the program provides individualized services to strengthen families by fostering self-sufficiency, problem-solving skills, and a spirit of life-long learning.



City of Lawrence

### A MESSAGE FROM OUR DIRECTOR



This past year was one of great opportunities for GLCAC, resulting from the ever-changing community dynamic within Greater Lawrence. Despite some challenges, we experienced remarkable growth in our children's learning as well as the origin of innovative ideas to increase parent engagement within our program. I am excited to share how our funding priorities have resulted in educational initiatives that spark the curiosity of our young children and their families, and how our parents have taken vital steps towards their personal and professional growth. With the guidance of our Executive Director and Board members, the help of our community partners and the expertise of our staff, we will continue our heartfelt work of fostering the growth of our children and families.

**Rony Adams**  
Early Learning Division Director

### RESULTS FROM THE HSKI-C FEDERAL REVIEW

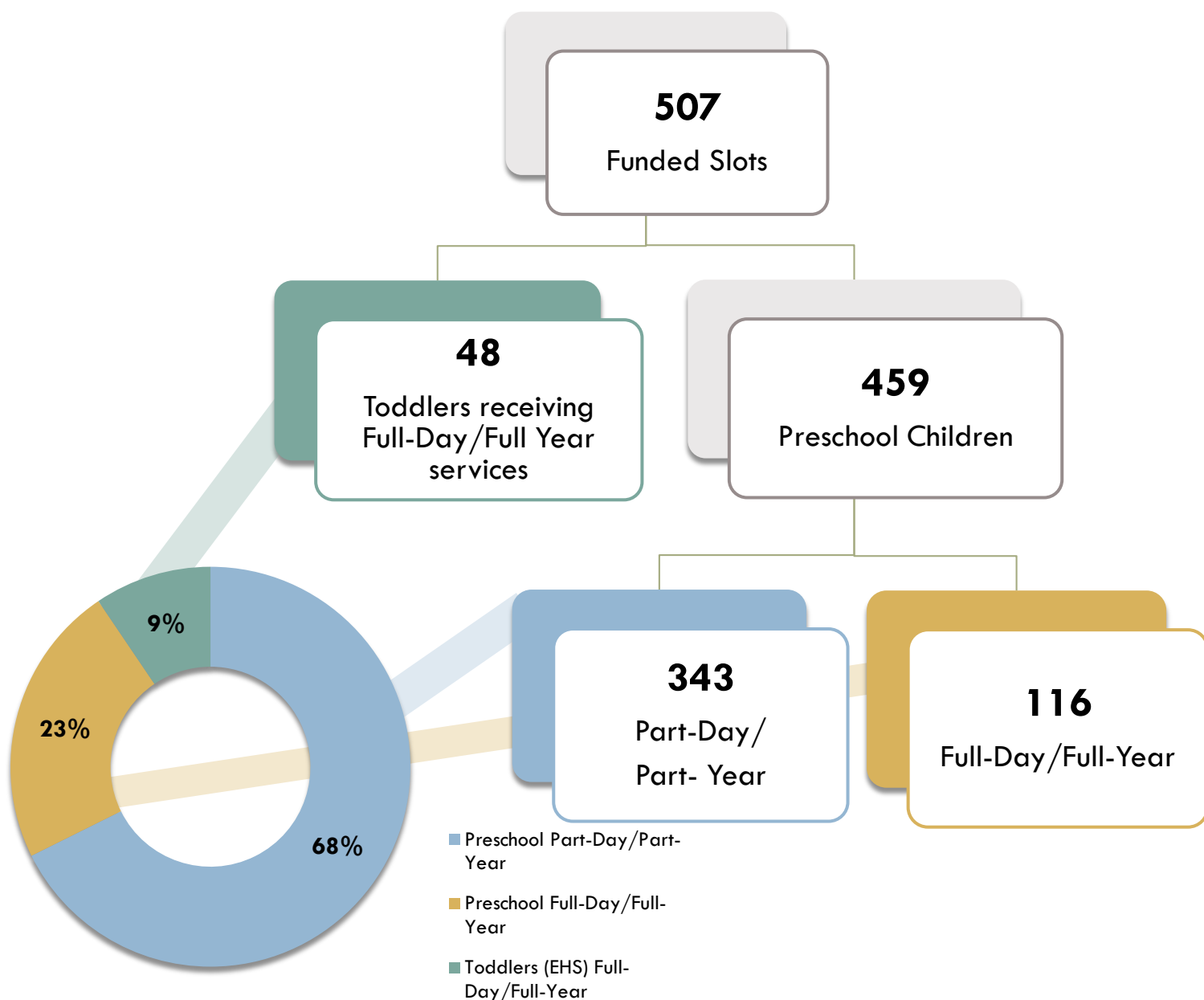
"This letter serves as formal notice that from 11/18/2015 to 11/20/2015, Greater Lawrence Community Action Council, Inc. successfully passed the Head Start Key Indicators-Compliant (HSKI-C) Review Event and thus qualified for differential monitoring based on the results of the monitoring review."



## HEAD START / EARLY HEAD START FUNDED ENROLLMENT 2016

### Funded Enrollment 2015-2016

GLCAC, Inc. Head Start and Early Head Start program receives funding to provide **Center-Based services** to **459 preschool children** and **48 toddlers**.



**Total Number of Children and Families Served – Head Start: 636; EHS: 123**

During June, July, and August, not all options are in session. Early Head Start operates Full-Day/Full-Year; Head Start serves limited Full-Day/Full-Year slots through State funded vouchers.



## FISCAL YEAR | 2015-2016

## Funding Sources for Fiscal Year May 2015-April 2016

NON-FEDERAL  
RESOURCES ARE THE  
RESULT OF GENEROUS IN-  
KIND DONATIONS FROM  
OUR PARENTS,  
VOLUNTEERS, AND  
COMMUNITY PARTNERS.



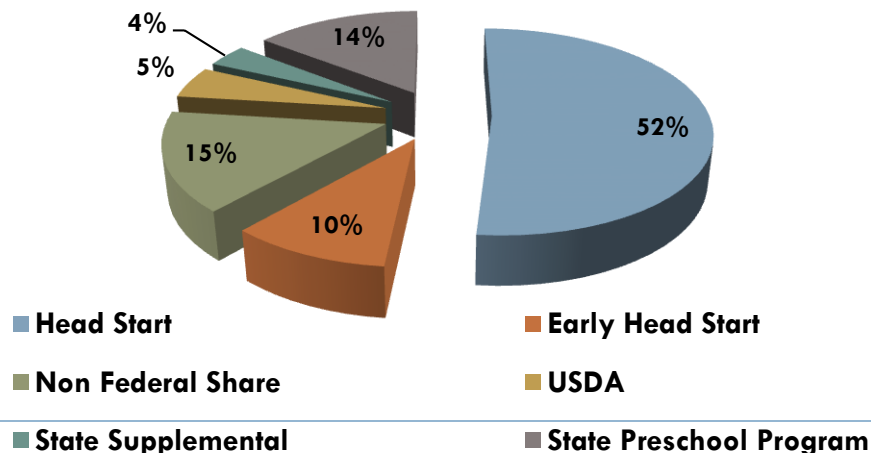
**DEPARTMENT OF HEALTH AND HUMAN SERVICES /  
ADMINISTRATION FOR CHILDREN & FAMILIES**

Head Start Funds	\$4,055,291.00
Training and Technical Assistance	\$42,370.00
Early Head Start Funds	\$777,984.00
Training and Technical Assistance	\$14,135.00
<b>Total Federal Funding</b>	<b>\$4,889,780.00</b>
Head Start Non-Federal Resources	\$1,024,415.00
Early Head Start Non-Federal Resources	\$198,030.00
USDA (Oct 2015 - Sept 2016)	\$394,820.00

**MASSACHUSETTS DEPARTMENT OF EARLY EDUCATION & CARE 7/2015 -  
6/2016**

State Supplemental	\$284,732.00
State Preschool Program	\$1,153,419.00
<b>Total State Funding</b>	<b>\$1,438,151.00</b>

**Source of Funding**



## Head Start Budgetary Expenses

Personnel	\$ 2,069,521
Fringe Benefits + Payroll Taxes	\$ 825,736
Travel	\$ 3,000
Training /Professional Development	\$ 42,370
Supplies	\$ 119,352
Contractual	\$ 68,860
Other **	\$ 513,526
Indirect Costs	\$ 455,296
<b>Total</b>	<b>\$ 4,097,661</b>

## Early Head Start Budgetary Expenses

Personnel	\$ 424,210
Fringe Benefits + Payroll Taxes	\$ 150,715
Training / Professional Development	\$ 14,135
Supplies	\$ 29,270
Contractual	\$ 39,140
Other **	\$ 46,636
Indirect Costs	\$ 88,013
<b>Total</b>	<b>\$ 792,119</b>

**\*\* Other expenses consist of Mortgage; Rent; Utilities; Insurance; Building Maintenance and Repairs; Vehicle Maintenance; Outreach/Printing; and other operating costs.**

FISCAL YEAR | 2016-2017



CHILD-DIRECTED ARTWORK ON DISPLAY FOR  
HEROES IN ACTION FUNDRAISER



CHILDREN DECORATED T-SHIRTS FOR  
PARENT ENGAGEMENT ACTIVITY



## Program Goals

Funding priorities are set to align with our Program Goals, established through Community- and Self-Assessment findings. Our three main Program Goals are:

*Children will achieve school readiness goals based on continuous development*

*GLCAC Head Start/Early Head Start will implement an outcomes based family engagement model*

*GLCAC Head Start/EHS will support the implementation of community based programs that promote workforce and family development*

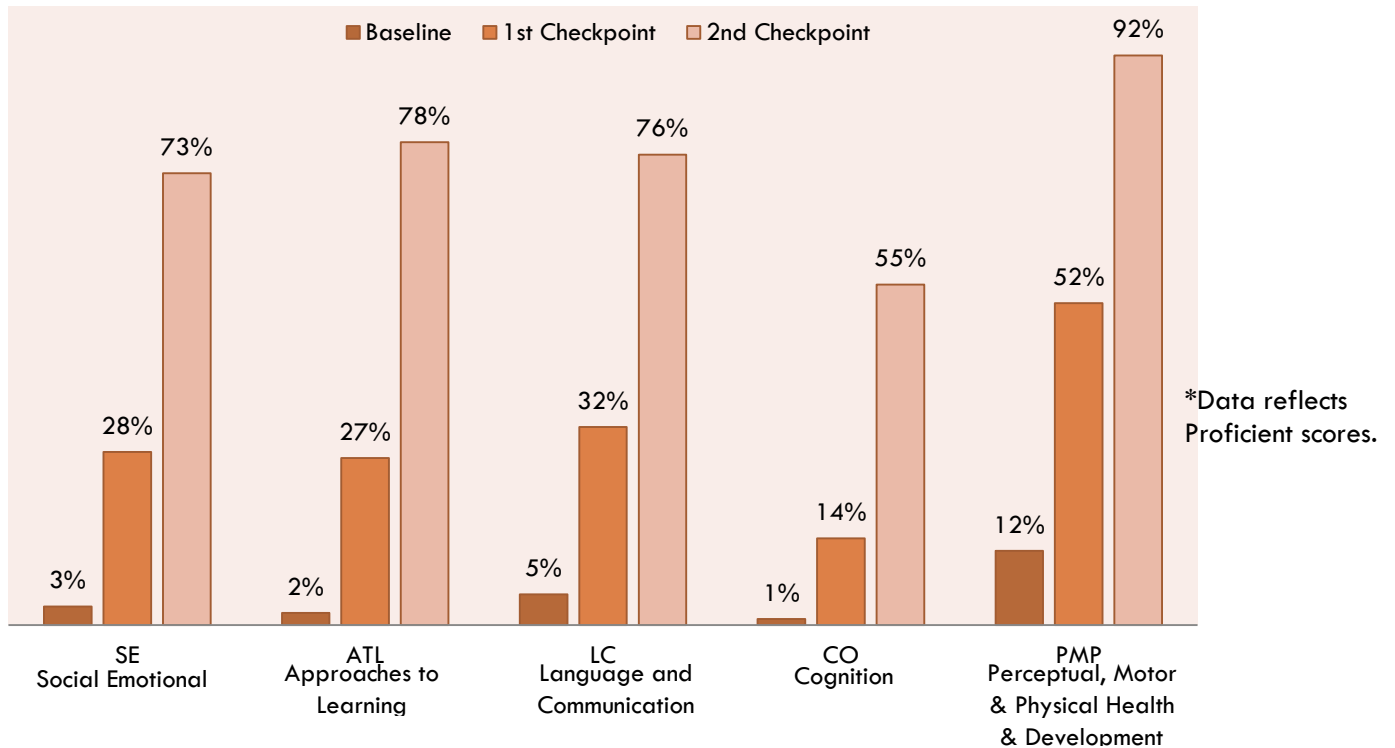
## Approved Budget for Fiscal Year 2016-2017

	HEAD START	EARLY HEAD START
Personnel	\$ 2,089,635	\$ 471,297
Fringe Benefits	\$ 740,157	\$ 155,302
Travel	\$ 2,040	\$ 270
Supplies	\$ 80,364	\$ 10,188
Contractual	\$ 92,051	\$ 3,482
Other	\$ 589,285	\$ 48,182
Indirect Costs	\$ 461,759	\$ 89,263
Training and Technical Assistance	\$ 42,370	\$ 14,135
<b>Total Federal Funding</b>	<b>\$ 4,097,661</b>	<b>\$ 792,119</b>
<b>Total Non-Federal Share</b>	<b>\$ 1,024,416</b>	<b>\$ 198,030</b>
<b>Total Funding</b>	<b>\$ 5,122,077</b>	<b>\$ 990,149</b>



## SCHOOL READINESS

### Child Outcomes for School Readiness Goals 2015-2016



Social Emotional, Approaches to Learning and Language & Communication reflected consistent growth in achievement. Perceptual, Motor & Physical Health & Development demonstrated the most growth.

These outcomes reflect the achievement of all children in the Early Head Start and Head Start program, inclusive of children with diagnosed disabilities. The children were engaged in innovative educational experiences where they explored concepts such as the *Study of the Tree* and a winter unit including *Migration and Hibernation*.



WHAT MAKES A TREE? CHILDREN TAKE A CLOSER LOOK



TEACHER MICHIE COLLINS GUIDES CHILDREN THROUGH "STUDY OF THE TREE"!



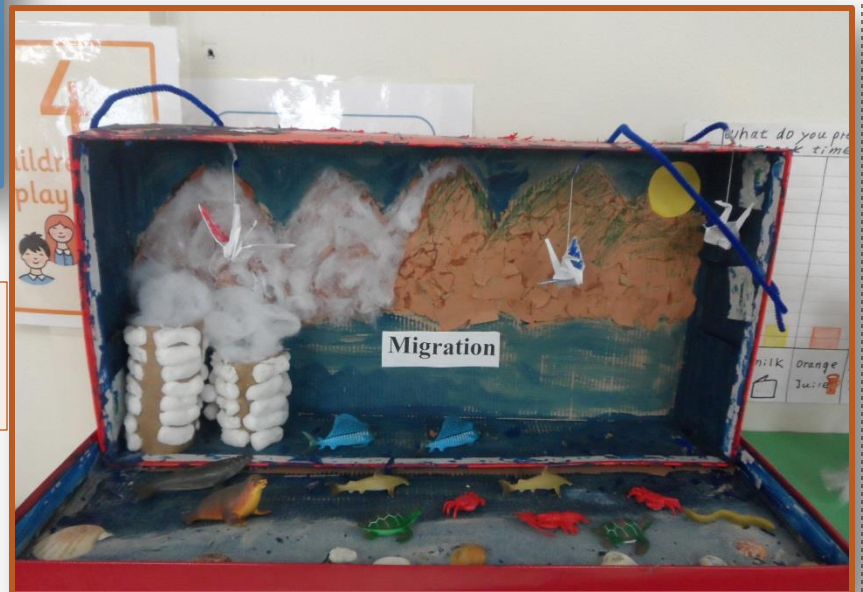
## GLCAC, INC. HEAD START BEST PRACTICE STEM EDUCATION IN EARLY CHILDHOOD

The GLCAC, Inc. Head Start Program was selected to present their exhibit on a Yearlong Study of the Tree at the Head Start STEM Exhibition organized by the New England Head Start Training & Technical Assistance Network and the Massachusetts STEM Summit organized by the Department of Early Education.



**WHAT DO ANIMALS DO IN THE WINTER? THEY MIGRATE, ADAPT, HIBERNATE. TWO STUFFED ANIMALS HIBERNATE IN A CAVE CREATED BY CHILDREN USING RECYCLABLE MATERIALS.**

**CHILDREN'S DEPICTION OF MIGRATION USING RECYCLABLE MATERIALS. DISPLAYS WERE PRESENTED AT THE HEAD START STEM EXHIBITION.**



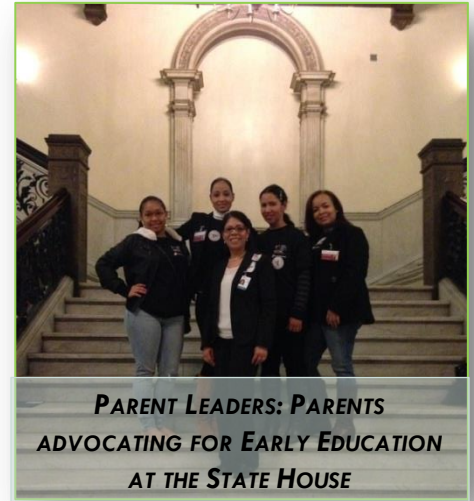
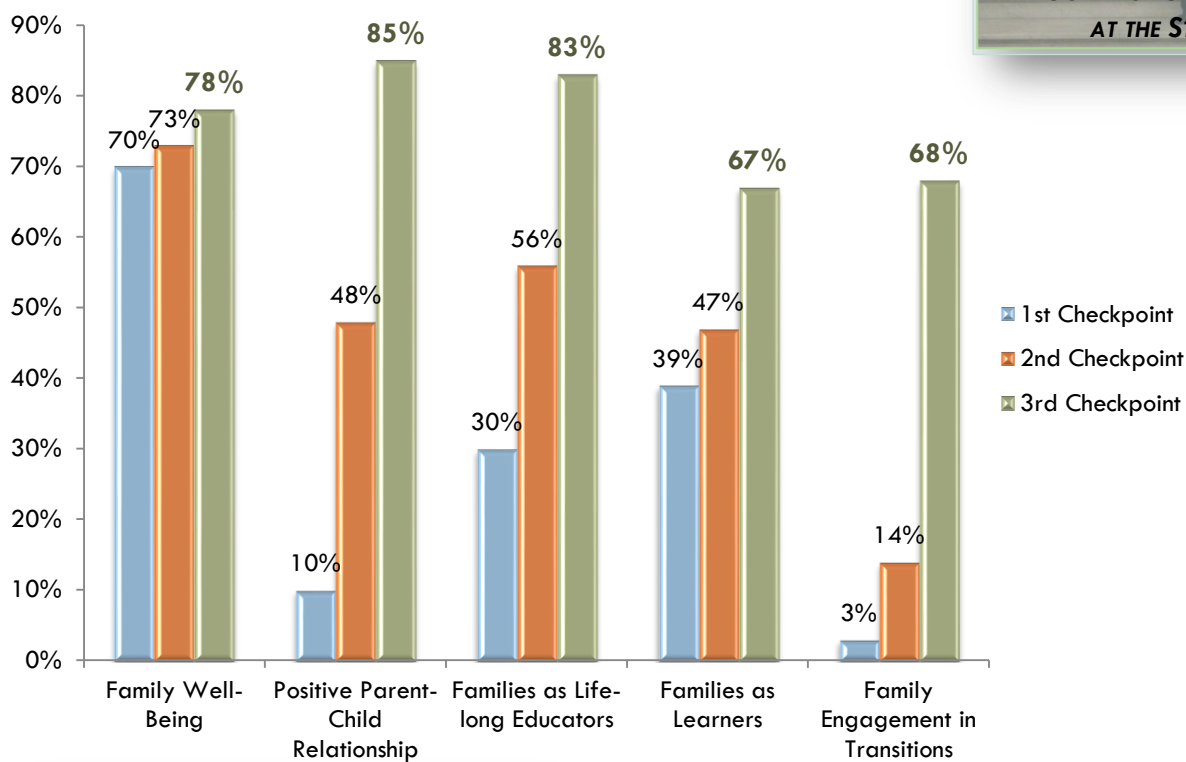
**TEACHER ROBIN GREALEY, CONSULTANT PATRICIA HOWSON, PH.D., AND EDUCATION SUPERVISOR RAY FONTAINE—PRESENTING AT THE ESSEX COUNTY AEYC STEM EXHIBITION.**



## COMPREHENSIVE SERVICES

### Family Outcomes

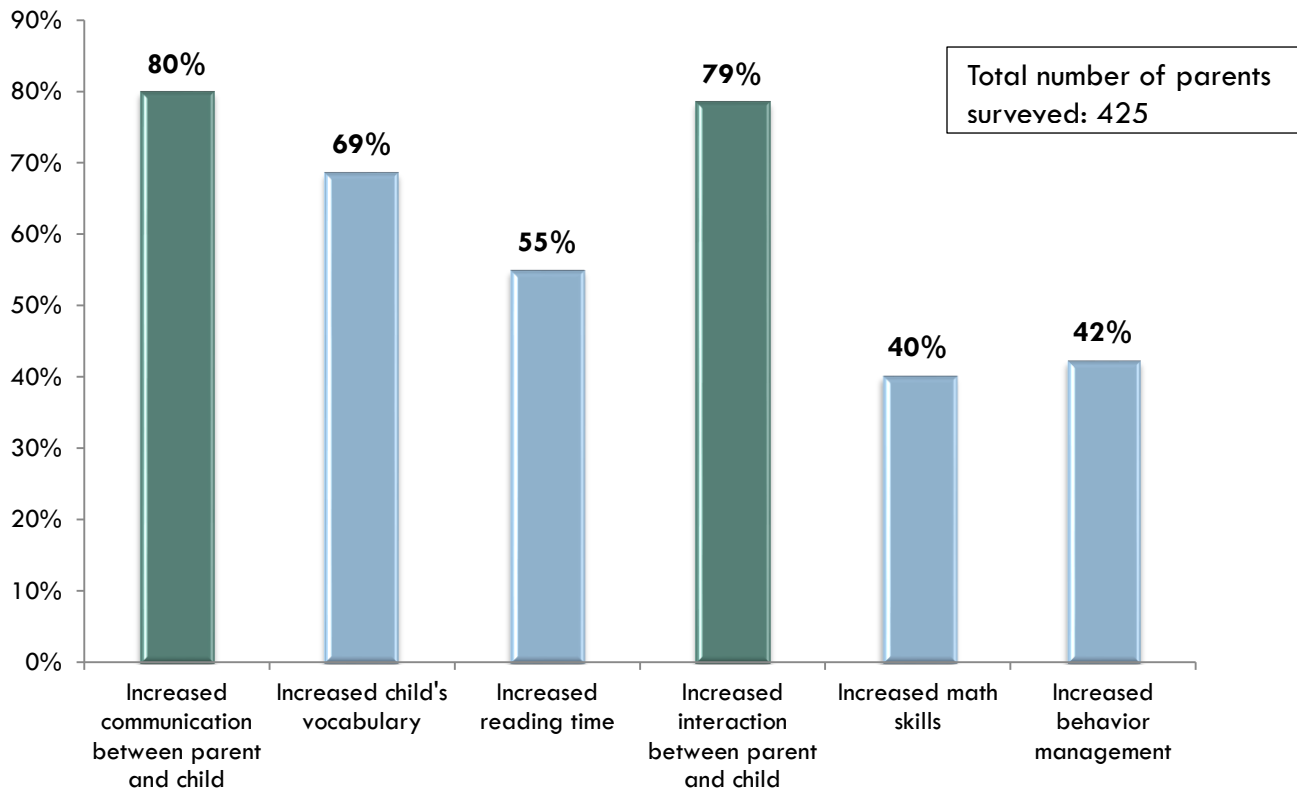
As part of our strategic plan goals, our program offered various opportunities for workforce and family development. Families demonstrated growth in all domains across the board based on the baseline (first home visit) up to the third assessment. We were happy to see increases in the quality of interaction and communication between parent and child, as well as engagement in transition plans and activities. Other workforce development programs include English as Second Language (ESL) classes, Driver's Permit, Citizenship Preparation, and Financial Literacy (Budget Buddies).



## FAMILY ENGAGEMENT INITIATIVES

**We believe that parent engagement is at the core of school readiness.** As part of our strategic plan, we launched the Parent Engagement Activities Plan, which consisted of monthly targeted parent-directed activities aimed at furthering development in specific educational domains.

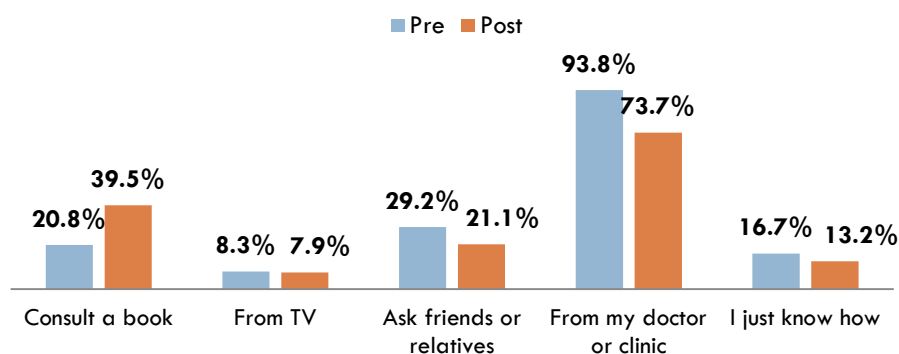
Results of parent's perception of how the activities contributed to the enhancement of their child's educational development are linked with the Family Outcomes:



## PARENT ENGAGEMENT IN HEALTH

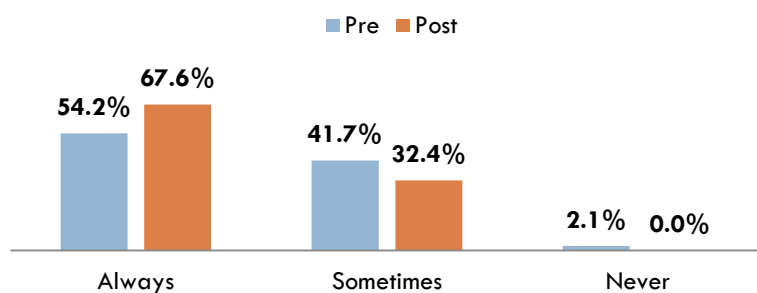
Parents were invited to participate in a Health Literacy Workshop with the goal of increasing confidence in managing common childhood illnesses and ailments at home. Parents were surveyed before and after the workshop.

### Where Health Information is Obtained



As a result of the workshop, more parents were willing to consult a book to obtain medical information for their children after the training.

### With What Frequency Do You Know What To Do?

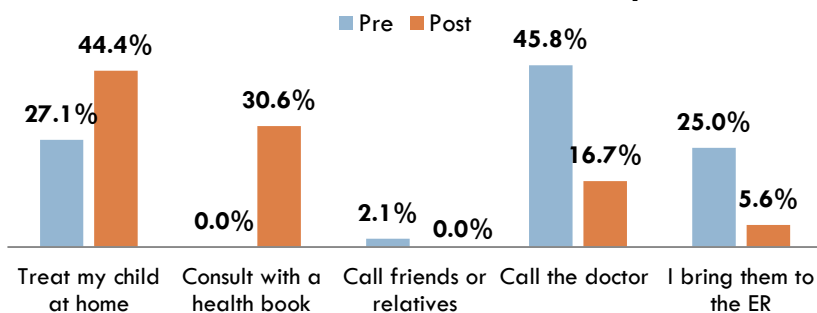


Parents reported more confidence in knowing what steps to take to care for their sick child.



**PARENTS PRACTICED USING THERMOMETERS, MEASURING SPOONS FOR MEDICATION, AND USING A HEALTH BOOK DURING THE HEALTH LITERACY WORKSHOP.**

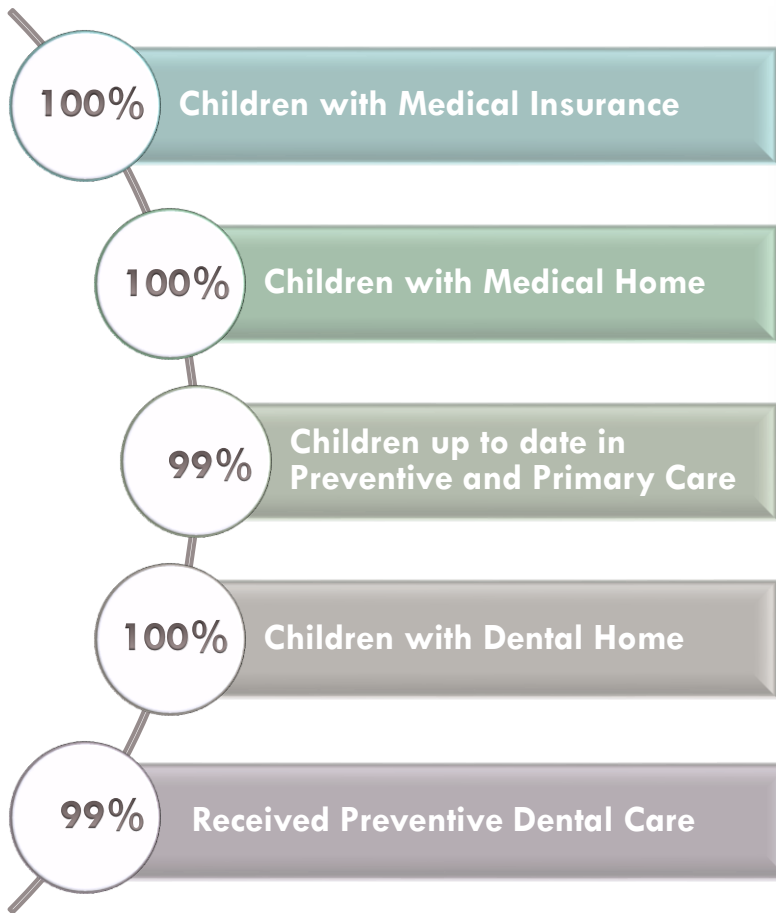
### Where Do You First Go For Help?



Parents reported that they would be more likely to treat their children at home and significantly more likely to consult a health book before bringing their children to the emergency room.



## Comprehensive Health Services: Setting the Building Blocks for Learning



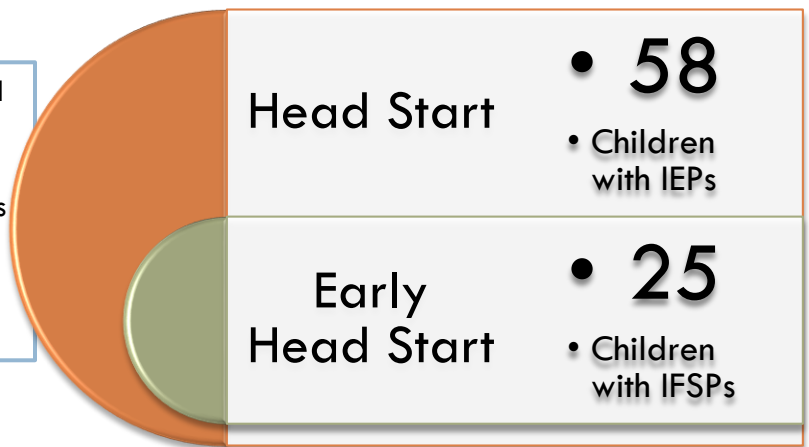
*We strive to meet our families' wellness needs; we therefore provide mental health services offered on site by a Licensed Mental Health Consultant (LMHC) and a Family Development Coordinator*

LMHC on-site hours per month: 30

Number of mental health consultations: 95

### Family-Centered Special Needs Services

GLCAC, Inc. Head Start reserves 10% of funded enrollment slots for children with disabilities. Head Start families receive individualized assistance in the referral process with the LEAs as well as parent support in working on IEP and IFSP goals in the home under the guidance of a knowledgeable Special Needs Facilitator.



## GLOSSARY

<b>AEYC</b>	<b>Association for the Education of Young Children</b>
<b>EHS</b>	<b>Early Head Start</b>
<b>GLCAC</b>	<b>Greater Lawrence Community Action Council, Inc.</b>
<b>HS</b>	<b>Head Start</b>
<b>HSKI-C</b>	<b>Head Start Key Indicator Compliance</b>
<b>IEP</b>	<b>Individualized Education Plan</b>
<b>IFSP</b>	<b>Individualized Family Support Plan</b>
<b>STEM</b>	<b>Science, Technology, Engineering, Mathematics</b>
<b>USDA</b>	<b>United States Department of Agriculture</b>

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**Head Start/Early Head Start Program**  
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